



AUTHORITY TO ACCESS BUILDING RECORDS

BUILDING REGULATIONS – CLAUSE 15

<p>Property Address: Lot _____ No _____ Street _____</p> <p>Town/Hundred: _____</p> <p>Owner Name/s: _____</p> <p>Owner Address: _____</p> <p>Postal Address: _____</p>	<p>PLEASE PRINT CLEARLY</p>
<p>Consent is given to:</p> <p>_____</p> <p><i>(Print: Name of person and /or company. If company - must have a letter of authorisation from Director/ Manager on company letterhead)</i></p> <p>Contact Number: _____</p> <p>To view and obtain copies of information contained in building and plumbing files held by the Department of Lands and Planning, subject to the undertaking that records or documents will not be marked or removed from the file and that access and/or copies obtained is in relation to the improvements erected upon the property.</p> <p>Note: This authority is valid for a period of six (6) months from the date shown below.</p> <p>_____</p> <p>Signature of Owner/s</p> <p>_____</p> <p>Print name of Owner/s</p> <p>Date: _____</p> <p>For the purpose of this authority to access building file records, unless otherwise approved, authorised agents are limited to solicitors, real estate agents, conveyance agents, lending institutions and others who have written authority from the Owner or Company Director authorising such access.</p> <p>Note: This form must be signed by the property owner.</p>	<p>Applicable Costs:</p> <p>Access to File \$5.00 per Lot number</p> <p>A4 copies: \$2.00 per sheet</p> <p>A3 copies: \$2.50 per sheet</p> <p>A2, A1 copies: \$7.50 per sheet</p> <p>AO copies: \$9.50 per sheet</p>

Enquiries regarding use of this form should be directed to: Building Advisory Services Branch

DARWIN
 Ground Floor, Arnhemica
 16 Parap Road
 PARAP NT 0820
 Ph: 8999 6435 or 8999 8966
basfiles.dlp@nt.gov.au

KATHERINE
 First Floor, Government Centre,
 First Street
 KATHERINE NT 0850
 Ph: 8973 8926

TENNANT CREEK
 Transport and Works Building
 Leichardt Street
 TENNANT CREEK NT 0860
 Ph: 8951 9235 (Alice Springs)

ALICE SPRINGS
 First Floor, Alice Springs Plaza
 Cnr Todd Mall and Parsons St
 ALICE SPRINGS NT 0870
 Ph: 8951 9235